



## City of San Antonio

### ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Competitive Sealed Proposals for Annual Contract for Custodial Services - Detention Center

Solicitation Number: 6100004942, RFCSP-15-018

Description: The City of San Antonio is soliciting bids for contractor(s) to perform custodial services for the San Antonio Detention Center located at 401 S. Frio Street, San Antonio, Texas 78207. These services are required by the City of San Antonio to establish a custodial maintenance program that will ensure the locations are uniformly clean, hygienic, orderly and attractive.

Applicable Product Categories: 48565, 48665, 66524, 91039

Date Issued: December 19, 2014

Bid Due Date & Time: January 21, 2015 at 2:00pm Central Time

Pre-Submittal Conference: A Pre-Submittal Conference will occur on January 6, 2015 at 9:00 AM CT, Riverview Towers, 11th Floor; Finance Department - Purchasing Division; Hill Country Conference Room; 111 Soledad; San Antonio, TX 78205. A Site Visit at San Antonio Detention Center; Frio Street, San Antonio, Texas 78207 will follow the Pre-Submittal Conference at 11:00 AM CT.

Staff Contact Person: JENNIFER GATES, PROCUREMENT SPECIALIST II,

Email: [JENNIFER.GATES@SANANTONIO.GOV](mailto:JENNIFER.GATES@SANANTONIO.GOV)

Evaluation Committee Voting Members:

Sharon Brown, Detention Center Manager, Municipal Court

Sabrina Galindo, Assistant Detention Center Manager, Municipal Court

Rumaldo Abonce, City Marshal, Municipal Court

Kristie Blust, Municipal Court Legal Administrator, Municipal Court

Robert Saenz, Police Sergeant, San Antonio Police Department

**Pursuant to Section 003 – Restriction on Communications, Respondents are prohibited from communicating with: 1) elected City officials and their staff regarding the RFCSP or proposals from the time the RFCSP has been released until the contract is posted as a City Council agenda item; and 2) City employees from the time the RFCSP has been released until the contract is awarded.**

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFCSP to the Staff Contact Person listed below until **2:00 p.m.**, Central Time, on **January 12, 2015**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

**Jennifer Gates, Procurement Specialist II**

**City of San Antonio, Finance Department, Purchasing Division**

[Jennifer.Gates@sanantonio.gov](mailto:Jennifer.Gates@sanantonio.gov)

Questions submitted and the City's responses will be posted with this solicitation.

**To view this solicitation**, go to <https://supplierservice.sanantonio.gov/iri/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov)

**Note:** After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list.